



Military Brotherhood MMC

Standard Operating Procedure (SOP)

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State Presidents (SP)

SOP 22 – Rev 23 Jan 19

Introduction

1. State Presidents (SP) are Service Members that are elected for a two year term to represent their state or territory on the National Executive Committee (NEC). The NEC is comprised of the National President, Secretary and Treasurer and the SP from each state or territory where active Sub Branches are located. The NEC is responsible to Club members to ensure the Club acts within our Constitution, SOP and legal the requirements of state and federal jurisdictions.

Authority

2. The SP acts on behalf of, and with the authority of, the NEC while representing the majority vote of their state on all matters discussed and voted on by the NEC. The SP is elected by the Service Members within their state to advocate on their behalf on all matters discussed and voted on by the NEC. The SP must not let their personal opinion contravene their states views and must act in accordance with their states preferred wishes.

Duties

3. The SP duties and responsibilities include, but are not limited to, the following:
 - a. To form part of the NEC and have equal voting rights;
 - b. To convey the will of their state or territory to the NEC to be heard, considered and voted on;
 - c. To attend all NEC meetings and provide the outcomes to their state Sub Branches;
 - d. Act as State Injury/Wellbeing Officer;
 - e. Maintaining communication with their Sub Branches, Lone Riders and NEC;
 - f. Mentoring new Sub Branches;
 - g. Dispute Resolution advice; and
 - h. Endorsing Sub Branches, when required.

Nomination criterion

4. The following criteria are mandatory to undertake the role as SP:
 - a. Must be a financial Service Member;
 - b. Must not be an undischarged bankrupt;
 - c. Must have good understanding and knowledge of the Club Constitution and SOP; and
 - d. Must not have a criminal record that precludes holding a financial position within an entity under Australian Corporate Law.

5. The following criteria are preferred to undertake the role as SP:
 - a. Minimum two years service as Service Member;
 - b. Previous experience on Sub Branch Executive Committee; or
 - c. Previous relevant experience in civilian or volunteer organisation; and
 - d. Previous experience assisting with Dispute/Conflict Resolution.

Election Process

6. The election of SP will be conducted in accordance with the Club's Constitution under individual state's direction and requirements. The SP position is to be for a two-year period unless the majority of state's Service Members withdraw their support for the incumbent SP. At this time a temporary SP should be appointed until formal elections can be conducted.